



Tuesday 4th November

To All Members of the Audlem Parish Council:

You are hereby summoned to attend Full Meeting of Audlem Parish Council to be held on **Monday 10th November 2025 at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE** for the purpose of transacting the business below.

Sarah Windridge, Parish Clerk

Distribution: Councillors Phillip Baker, Tim Brooksbank, Charles Cavill, Simon Cornwall, Carl Dovey, David Jones, Ryan Jones, David Lambourne, Will Pearson, Paul Smart and Cheshire East Councillor Cllr Rachel Bailey

AGENDA

25/110 Apologies for absence

To note any apologies of absence.

25/111 Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

25/112 Requests for Dispensation

To receive requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

25/113

a) **Public Session**

b) **Cheshire East Ward Councillor** To receive any updates from Cheshire East Councillor, Councillor Rachael Bailey.

25/114 Confirmation of Previous Minutes

Members will be requested to **RESOLVE** to approve the Minutes of the Full Parish Council meeting held on Thursday 16th October 2025

25/115 To confirm Parish Council meetings for 2025/26

25/116 To confirm a casual vacancy on the Parish Council

25/117 Planning Applications

a) To consider responding to planning applications:

RE: 25/3728/HOUS Householder

Site address: 58 Cheshire Street, Audlem, Crewe, Cheshire East, CW3 0HB

Development Proposal: Expanding existing driveway entrance by removing hedging and a 2 inch high "wall" and installing a kerb stone to the length of our property. There is currently no kerb in place.

RE: 25/4052/PRIOR-3Q Prior Approval: Change of use - Agricultural to residential

Site address: Paddock House Paddock Lane, Audlem, Crewe, Cheshire East, CW3 0DP

Development Proposal: Prior approval for conversion of existing agricultural building to a 3 bedroom single storey dwelling with the addition of a single storey extension to the rear elevation which will provide additional living spaces all as per the attached plans and covering statement.

RE: 25/4093/LBC Listed Building Consent

Site address: Lock Cottage Shropshire Street, Audlem, Crewe, Cheshire East, CW3 0DX

Development Proposal: Listed building consent for the installation of air source heat pump to rear elevation.

b) To review the status of planning applications

25/118 Clerk Report

25/119 Police Report

25/120 Bank Reconciliation

Members will be asked to receive a Bank reconciliation as of 31st October 2025.

Copies of the corresponding bank statement will be circulated to members separately from the agenda, and hard copies of invoices/receipts will be available for inspection at the meeting by members.

Members will be asked to note that as of the 31st October 2025 the bank account balance stood at **£104,110.39**

Members will be asked to **RESOLVE** that the bank reconciliations for October 2025 be confirmed and that the Chair be instructed to sign.

25/121 Accounts update and recommendations from Finance Committee

a) To review and approve recommendations from Finance Committee

25/122 To confirm internal audit arrangements for 2025/26

25/123 Budget

Members will be asked to review the monthly budget of the Parish Council

25/124 Payments for Approval

a) To approve payments for invoices.

b) To approve payments for goods or services required by the Parish Council

25/125 Training

To approve training for Clerk / Councillors

25/126 Correspondence

25/127 Personnel Committee

To receive a report from the Personnel Committee

25/128 Parish Matters

) To review an update on the Police Investigation

b) To review an update on CCTV installation from Cllr Baker

c) To review an update on the public toilets from Cllr Baker

d) To review an update on Cheshire East Car park from Cllr Lambourne

e) To review an update on Highways from Cllr Cornwall

25/129 Turnpike Field

a) To review the management plan

b) To consider the status of Turnpike Field

c) To consider the creation of an Environmental Committee

25/130 Policies

To approve the following policies:

Complaints Procedure

Press and Media Relations

Social Media

Subject Access Request and Subject Access Request Log

Gifts and Hospitality

Common Ragwort Management

Himalayan Balsam Management

Metal Detecting

25/131 Reports from Parish Councillors

25/132 Date of next meeting